

**Risk assessment –this is an example for information; it is not intended to cover every risk – activity leaders should not copy this but should assess the risks particular to your specific activity**

|                                       |  |                         |                 |   |      |
|---------------------------------------|--|-------------------------|-----------------|---|------|
| Name of activity, event, and location | Kayaking fun session on canal – Class C waters | Date of risk assessment | 20 October 2020 | Name of person doing this risk assessment | name |
|                                       |  | Date of next review     | 20 March 2021   |   |      |

| What hazard have you identified?<br>What are the risks from it?  | Who is at risk?  | How are the risks already controlled?<br>What extra controls are needed?   | What has changed that needs to be thought about and controlled?   |
|--|--|--|---|
| <p><b>A hazard</b> is something that may cause harm or damage.<br/><b>The risk</b> is the harm that may occur from the hazard.</p> | For example:<br>young people,<br>adult volunteers,<br>visitors | <b>Controls</b> are ways of making the activity safer by removing or reducing the risk.<br>For example, you may use a different piece of equipment or you might change the way you do the activity.  | <p>Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p> |
| <b>Water – Drowning</b>  | <b>Participants, leaders</b>                                   | Bouyancy aids to be worn - appropriate size and fitting – check if participants are confident in water<br>Suitably-sized kayaks and appropriate footwear to be used to reduce risk of entrapment; participants know briefed how to avoid and leaders know how to deal with it if it arises<br>Suitably-experienced leaders present<br>Briefing to members on bank/canal edge about safety while not on the water.<br>All participants briefed to watch others in case of capsize and shout capsize |   |
| <b>Other people – collision</b>  | <b>Participants<br/>Other users at location</b>                | Briefing to look out for cyclists on tow path and other water users especially sprint boats<br>Adequate supervision<br>Consider use of helmets if paddlers close to each other   |   |
| <b>Cold or wet and windy – hypothermia</b>   | <b>Participants, leaders</b>                                   | Forecast and weather to be reviewed prior to and during the activity.<br>Participants to have appropriate clothing for the weather.<br>Minimise length of time in water after capsize<br>Monitor participants  |   |
| <b>Poor water quality - Infection from waterborne diseases – weill's disease</b>   | <b>Participants, leaders</b>                                   | Cuts and abrasions to be covered<br>Participants briefed to avoid swallowing water<br>Wash hands before eating food and after activity<br>Shower after activity  |   |

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

UKHQ template published September 2020



**Risk assessment –this is an example for information; it is not intended to cover every risk – activity leaders should not copy this but should assess the risks particular to your specific activity**

|  |                                 |   |  |
|--|---------------------------------|---|--|
|  |                                 | Brief parents about what to look out for after the activity   |  |
| <b>Separation of group - loss of member or slow to effect rescue</b> | <b>Participants</b>             | Monitor group, manage group size, good communication, advance briefing about looking out for each other |  |
| <b>Heavy boats – manual handling injuries</b>                        | <b>Participants and leaders</b> | Teach and use correct lifting techniques  |  |
| <b>Animals (especially swans) – serious injury</b>                   | <b>Participants and leaders</b> | Briefing about action to take near swans and especially cygnets   |  |