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# Volunteer vacancy pack

**Regional Executive Committee Member**

# About Scouting



As Scouts, we believe in preparing young people with skills for life. We encourage our young people to do more, learn more and be more. Each week, we give more than 6,000 young people in South East Scotland the opportunity to enjoy fun and adventure while developing the skills they need to succeed. Working alongside our youth members are thousands of adult volunteers, with a huge variety of roles and opportunities available. To find out more visit [www.sesscouts.org.uk](http://www.sesscouts.org.uk)

## Volunteering with us



Volunteering with us is easy, fun and offers many opportunities for gaining externally recognised qualifications. You can strengthen your CV while making a real impact on the lives of young people. How much time you give is up to you, and you don't need any previous experience. We have a huge variety of roles to suit everyone, and whatever you choose we'll make sure you're properly trained and supported.

## How you can help



We're looking for elected Members for the Regional Executive Committee . The Regional Executive Committee is the Trustee body responsible for the strategic development, policy and management of South East Scotland Scouts.

## Up for the challenge?



Thank you for your interest in volunteering with South East Scotland Scouts. Contained in this pack is a role description and person specification for the role above. If you think you are the right person for this role, or if you know someone who might be, please complete the nomination/application form. If you would like more information or if you'd simply like to discuss the role please get in touch with:

Name:  Phone:   
Email:

## South East Scotland Scouts

Email: [info@sesscouts.org.uk](mailto:info@sesscouts.org.uk)

Web: [www.sesscouts.org.uk](http://www.sesscouts.org.uk)

Facebook: [www.facebook.com/sesscouts](https://www.facebook.com/sesscouts)

# Role description

## Regional Executive Committee Member

### Purpose of the role

To develop South East Scotland Scouts in keeping with its charitable objectives and in the parameters of good governance.

### Main responsibilities

1. To take part in formulating and regularly reviewing the strategic aims of the charity and in providing direction for its ongoing development, in accordance with the constitution, bylaws and rules.
2. With other Trustees, to ensure that the policy and practices of South East Scotland Scout are in keeping with its aims.
3. With other Trustees, to exercise effective control, ensuring that the charity functions within the legal and financial requirements of a charitable organisation and strives to achieve best practice.
4. Ensure youth involvement in governance
5. With other Trustees, to fulfil all other duties as laid out by law and in accordance with the Constitution, bylaws and rules.

### Main duties

1. Developing and reviewing strategic aims
  - Consider the charity as a whole, including its members.
  - Reflect the charity's vision, strategy, major policies and values at all times.
  - Contribute specific skills, experience and contacts in support of the charity's activities.
2. Ensuring policies and practices are in keeping with aims
  - Abide by the principles laid down in the person specification
  - Attend meetings of the Regional Executive Committee (there are normally 4 per year as well as the AGM) and any sub-committees of which a member (frequency varies).
  - Reflect the Trustees' policies and concerns in all interactions with members of Scouting.
  - Assist in the implementation of the charity's strategic goals.
  - Monitor and evaluate performance against strategic aims.
3. Exercise effective control and ensure best practice
  - Attend training and development opportunities as appropriate, including an induction programme on taking up the role of Regional Executive Committee member
  - Work effectively as a team member of the Regional Executive Committee in exercising its responsibilities and functions.

## Trustee Person Specification

**As a Trustee you should be able to demonstrate the following:**

- A record of proven and significant achievement in your own field.
- An understanding of the type of work undertaken by the charity and commitment to the values and ethos of Scouts Scotland.
- Confident and effective communication skills with a range of audiences and the ability to challenge in a constructive way.
- An understanding of how to motivate and enthuse volunteers.
- A proven track record of sound judgment and effective decision-making.
- An understanding of the respective roles of the Chair, Trustees, Chief Commissioner of Scotland and Chief Executive.
- A track record of commitment to promoting equality and diversity.
- Wider involvement with the voluntary sector and other networks.
- Enthusiasm, energy and time to commit to this role.

## Nomination and application form

### Regional Executive Committee Member

If you think you know just the right person for this role, or are interested in the role yourself, please complete the form below

|                              |         |         |
|------------------------------|---------|---------|
| Name of nominee or applicant |         |         |
| Address                      |         |         |
| Telephone                    | Daytime | Evening |
|                              |         |         |
| Email                        |         |         |
| Membership number            |         |         |

Please explain why this person is suitable for this role, including relevant professional and voluntary experience from inside or outside Scouting (refer to role description)

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Please describe the relevant skills that this person has for the role

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Please outline why you felt motivated to complete the nomination/application

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Please complete this section if you are nominating someone else for this role

|                                   |         |         |
|-----------------------------------|---------|---------|
| Nominated by                      |         |         |
| Address                           |         |         |
| Telephone                         | Daytime | Evening |
|                                   |         |         |
| Membership number (if applicable) |         | Date    |
|                                   |         |         |

This form should be returned to \_\_\_\_\_ [secretary@sesscouts.org.uk](mailto:secretary@sesscouts.org.uk) \_\_\_\_\_ by 1st October 2021