

Bonaly Scout Centre – Activity Risk Assessment & SOP

Games Equipment

No	Hazard	Who it effects	Unmanaged risk	Control measures	Managed risk
1	Insufficient Instruction/Supervision	Participants/ other site users	Medium	Sessions to be run by suitably qualified/experienced Instructors. Maximum instructor ratio of 1 to 12. Activities to only take place in area prescribed by Bonaly instructor.	Low
2	Faulty equipment	Participants	Medium	All equipment to be checked on each use and inspected on a monthly basis.	Low
3	Hypo/Hyperthermia and exposure	Participants	Medium	Instructor to ensure participants have appropriate clothing for the prevailing conditions and to monitor participants during the session.	Low
4	Medical conditions that could affect the activity	Participants	Medium	Instructor to check with group if there are any medical conditions/Injuries which may affect their participation.	Low
5	Slippery/uneven surfaces and trip hazards	Instructor & participants	Medium	Instructor to make participants aware of conditions underfoot.	Low
Assessor		Date	Review Date		
Mark Campbell		June 2021	June 2022		

Bonaly Scout Centre – Activity Risk Assessment & SOP

Standard Operating Procedure – All Activities

Supervisors will be given copies of Standard Operating Procedures and Risk Assessments for the activity.

The safety of participants is at all times the responsibility of the supervisor.

The supervisor must:

Read and comply with the Standard operating procedure, Risk Assessment and activity instructions.

Complete the sign out sheet before using the activity

Must supervise the activity for its entire duration and not hand over responsibility to any other person at any time.

Ensure there is adequate first aid provision.

Maintain adequate group control at all times.

Ensure participants are suitably attired for the prevailing weather conditions and activity.

Be aware of any participant medical conditions that may affect the activity.

Make participants aware of conditions underfoot.

Fully brief participants on the activity, paying particular attention to risks highlighted in the Risk Assessments and Standard Operating Procedures.

Report any loss or damage to the equipment/activity.