

Bonaly Scout Centre

Booking Terms and Conditions

Confirming your booking: To confirm your booking, please pay a **non-returnable deposit of 25%** of the total cost of your booking for residential visits and camping.

Making amendments to your numbers booked: if you know your numbers will change, please give us as much notice as possible. You will be sent a reminder 3 weeks in advance of your event to help with this. Please confirm your numbers **14 days in advance** to allow us to update your booking.

Paying the balance: the final balance is due at least **10 days prior to your visit**. This ensures that we have the site ready to welcome you and that staff are in place.

Terms and conditions

Leaders are responsible for their young people from the time they arrive to when they leave the site. Please ensure a leader is available to meet parents and young people at your agreed drop off point. This will also ease our limited parking facilities.

Permission to camp - Leaders in charge must be able to provide evidence of their Nights Away permit / Camping qualifications to SES Staff at Bonaly if asked. Any young person, who is camping, not under the care of a leader, must possess a **camp passport** or equivalent. Leaders of these groups must **provide** to SES staff at Bonaly **the name and mobile number** of a responsible person who can be contacted if required.

Privacy Policy - Southeast Scotland (SES) Scouts takes the issue of privacy very seriously and is committed to protecting and respecting your privacy in compliance with GDPR rules and regulations. SES collects data of persons or groups to carry out its business for bookings for Bonaly Scout Centre. We will collect names and email addresses of event leaders, those responsible for arranging payment of invoices and event leader contact phone numbers and postal address. The email addresses supplied will receive emails relating to the booking made including confirmation of booking, reminders of when invoices are due for payment, invoices, helpful information, risk assessments and seeking feedback. We only store the data that you provide yourself via forms on our website, received by post, e-mail, in person or by telephone when you make a reservation. Bank or credit card details are not stored. For further details on how we process your details please email info@bonaly.org.uk

SES shall under no circumstances whatsoever be liable for any loss or damage whether direct, indirect, or consequential, howsoever caused except in the event that such loss or damage is caused as a result of the negligence of SES Scouts or SES staff at Bonaly Scout Centre.

Users are required to comply with the instructions given by the Duty Warden or any other SES staff member.

All participants must adhere to the **Bonaly Code of Conduct** and respect others who are on site.

Groups agree that any **photographs** taken may be used for the purpose of promoting Bonaly Scout Centre in our publicity material and website unless previously notified by the Leader in charge of the visit.

We require a non-returnable deposit of 25% of the full cost of all camping and accommodation bookings unless cancelled by Bonaly Scout Centre in which case a full refund will be made. We will only hold provisional bookings for a maximum of 14 days from the date of the enquiry, after which, unless we are in receipt of your deposit, the booking will be deemed cancelled. Alterations can be made 21 days or more prior to the Booking Date. Customers will incur the appropriate charge if the alterations increase the original booking cost.

Full payment is due at least **10 days prior** to your visit. Cancellations within **14 days** of the booking date will be charged 50% of the Booking cost. We will include in your invoice, all activities undertaken, and equipment hired during your visit as well as any breakages or other damages.