



Scouts

South East Scotland

**Actions for Executive Committees to move to
Trustee Boards**

Understand the changes to Trustee Boards and Trustees

- Read the [Trustee Board team description](#)
- Read [chapter 5 of Policy, Organisation & Rules \(POR\)](#) and [Scottish context](#)
- Reflect on your Executive Committee's current activities
- Use the [Trustee Board team description](#) to reflect on your current team's focus.
- Try out the [Governance? Or Support?](#) Activity to explore which tasks are part of a Trustee Board's responsibilities, and which will be carried out by your Group Leadership Team or a Sub-team of your Group Leadership Team.

Start using the new names

- You don't have to wait for your AGM to start using the new names. For example, you can start re-labelling meetings and agendas as 'Trustee Board Meetings' now.
- Remember – until we launch the new membership system, Compass will continue to show volunteers as Executive Committee Members.
- Before we move to the new membership system, make sure your trustees and their personal details are correct on Compass. If your trustee board is registered with the Office of the Scottish Charity Regulator (OSCR), make sure this list of trustees is also up to date.

Prepare for your next AGM

- Review the revised model constitution in POR (You can also download our model constitution template for [Districts](#) and [Groups](#), it's a MSWord document so you can edit it as you want)
- Review and consider using our AGM agenda template and script to help you prepare for your [District](#) or [Group](#) AGM.